

Nashville UCC  
4540 W. St. Rte. 571  
West Milton, OH 45383  
937-698-5867

## CONTRACT FOR RENTAL OR USE OF NASHVILLE U. C. C. BUILDINGS OR GROUNDS

\_\_\_\_\_

**Group (or individual) Renting**

\_\_\_\_\_

**Date of Event**

**Park Shelter (\$75)**

**Park Rec. Bldg (\$100)**

**Entire Park (\$150)**

**Assigned Cost:** \$ \_\_\_\_\_ **Payable To:** Nashville U. C. C.

**Hours Needed:** From \_\_\_\_\_ to \_\_\_\_\_

As an authorized representative of the organization listed above, I hereby agree to accept responsibility for my group, including liability for damages which might occur. Please read the general guidelines for use of facilities.

\_\_\_\_\_ (Indemnitor) agrees to indemnify and **HOLD HARMLESS** the NASHVILLE UNITED CHURCH OF CHRIST and their agents and employees from all liability, claims, demands, damages, or costs, for, or arising out of utilization of church facilities whether it be caused by the negligence of indemnitor or the church or either party's agents or employees, or otherwise.

**Please complete and mail this form to:**  
Nashville UCC  
4540 W. State Route 571  
West Milton, OH 45383

**Upon receipt, we will confirm your event on the calendar.**

**NAME, ADDRESS, AND PHONE NUMBER OF AUTHORIZED REPRESENTATIVE:**

\_\_\_\_\_

**Print name of Authorized Representative**

\_\_\_\_\_

**Phone Number**

\_\_\_\_\_

**Signature of Authorized Representative**

\_\_\_\_\_

**Address**

\_\_\_\_\_

**Terry Bissett, Facilities Chairman**

## **BUILDING USE GENERAL GUIDELINES**

*Please keep this guideline for reference*

**The renter or group using the building agrees to restore to original condition. The Facilities Team shall be the sole judge of unwarranted destruction of property.**

- **There is to be a minimum of (1) adult for every ten (10) children under 18 years of age.**
- **Notify a Facilities team member when there is a change in plans.**
- **Tables and floors in buildings are to be cleared of clutter and cleaned when the event is over. Trash may be bagged up and left on premises. Please be sure to turn off the lights and the exhaust fan before leaving.**
- **All deviations, exceptions, and requests for use of church equipment are to be cleared with the Facilities team.**
- **The individual or designee requesting the use of the facility is to be the first to arrive and check the condition of the facility, and then remain until all have left while seeing to it that the facility has been returned to the original condition.**
- **Please note: The water at the recreation park should only be used for cleaning (hands, dishes, etc.) Please bring your own drinking water.**

**Should you have a concern on the day of the event please call a Nashville UCC Facilities team member:**

**Jim Heffner (937) 667-2798**

**Ken Feathers (937) 216-7830**

**Terry Bissett (937) 313-9130**

**THE NASHVILLE U.C.C. FACILITIES TEAM RESERVES THE RIGHT TO DENY THE PRIVILEGE OF USING THE BUILDING AND/OR GROUNDS TO ANY ORGANIZATION OR GROUP WHICH PREVIOUSLY FAILED TO ABIDE BY THE POLICIES AND GUIDELINES SET DOWN OR ANY OTHER REASONABLE CONDITION.**